

# **Catalog – Library Holding**

Please note: Unfortunately, not all terms in the catalog have been translated into English yet. As soon as this changes, we will update the self-study materials as well.

In the **catalog** you search **simultaneously** for the holdings of the University Library and the decentralized libraries.

## Search Entry

Starting from the homepage of the University Library, several search entries are offered.

## **Quick Search**

Suchen und Ausleihen					
			SUCHEN		
◉ Katalog (aDIS)	O Katalog plus (BETA-Version)				

The "quick search" searches in most of the input fields. This allows a search on a broad data basis on one hand, on the other hand it can also quickly lead to large and inaccurate sets of hits.

#### **Advanced Search**

For a more targeted search, we recommend the "Advanced search".

You can access it via the <u>homepage</u> of the University Library. (Search & Borrow > <u>Catalog</u> (<u>Advanced Search</u>)

Here you can combine input fields and limit the search. Please note that the more terms you use, the more you limit your set of hits.

	Search term		All 🗸 🗸 S	earch 🗢 🗣	eat Search 👕 Clear
	Advanced	earch	<u>ل</u>	Selecting in which	library to search
		Title keyword		Index	Folders
Selecting	AND ~	Subject heading		Index	⑦ Show my folder
now to combine	Please select	SSN, ISBN, SWB-No.		Index	How it works
terms	NOT OR	Call Number		Index 📳	⑦ Basic search
	Refining search aspe	ts Selecting the sea	irch fields	Index as	⑦ Linked searches with logical opera
	Type of item	via dropdown m	enu	– search aid	tors (AND, NOT, OR)
	Language	- All -			You can use the drop-down menu
	Publisher				to change the preset AND-logic for combined search categories for ex-
	Place of publication	Options to limit the search			ample to exclude certain terms from the search.
	Precise year	Year from	Year to		⑦ Search with beginning of title
	Volume number	Issue number	Edition		⑦ Search with beginning of word
	Now acquisitions				<b>⑦</b> Precise search, e.g. <i>The art of life</i>
	Subject		⑦ Index search		
	Paried				Displaying a help text by
- All -					clicking the link

After submitting the search, two different result lists are displayed: **"Library holdings"** and **"Interlibrary loan"**. You can alternate between the lists.

	Home	e ┥	Link to the "Quic	k Search"	]						
	Library	y holdin	gs Interlibrary loan	Library	catalog is activated	ł			Chan full c	ging to lisplay	
	Resu Search 1	ult lis ned with i	st "Keyword anywhere = aero Advances in Automo 2019 edited by M. Razi Nalim J	dynamics autor	nobile", hits: 8 in "Library ca ogies : Select Proceedir	ntalogue" ngs of ICPAT	Navigation within the result list	Print vers	earch		
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			L Mark 🛧	Note			Changing the sorting of the result list	Further opt	ions	Exporting title e.g. into a reference management system	≥S,

If you still get an extensive result list, use the **filter function** on the right-hand side to narrow your search.

Clicking a hit will take you to the **full title and availability display**.

# **Display of Availability**

Library	Location	Shelfmark	Bestellmöglichkeit	Availability
<u>UB Stadtmitte</u>	Lesesaal	Ga 670 P334(3):b	nur Kurzausleihe (bitte an der Leihstelle anfragen)	✓ Verfügbar
<u>UB Vaihingen</u>	Lesesaal	Ga 670 P334(3)	nur Kurzausleihe (bitte an der Leihstelle anfragen)	✓ Verfügbar
<u>UB Stadtmitte</u>	Magazin	Diss. 2015/ 219	ausleihbar (Magazinbestellung)	✓ Verfügbar
<u>UB Vaihingen</u>	Freihand	Ga 670 P334(3):f	ausleihbar	✓ Verfügbar
<u>UB Vaihingen</u>	Lesesaal Periodika	a N 1	nicht ausleihbar	✓ Verfügbar
UB Stadtmitte	Semesterapparat / SOW	VI 4 Zb 890 B928(16):a	nicht ausleihbar	✓ Verfügbar
Library location	Item location within the University	Location on the shelf	Information on the possibility of borrowing the item	Availability display*

## \* Availability Display

Available = Item is on the shelf Checked out = Item is checked out, it is possible to place a hold on it Reserved for circulation = Item is reserved for another user In Process = Item is being transported to the other library location or still in process, it is possible to place a hold on it

# **Different Item Locations**

- Open shelves: borrowable, self-service or request to other library location possible
- Open stacks: borrowable, self-service or request to other library location possible
- Reading room: only borrowable as a short-term loan
- Closed stacks: borrowable, request via the catalog is always necessary
- Reading room periodicals: non-borrowable
- Course reserve collections: non-borrowable

Via the button WRequest/Hold you can request available titles and place holds on checked out titles.

For **online resources**, the link in the result list or the link in the full title display allows direct access to the full text.

Access	URL	Hinweis zur URL	
Zum Online-Dokument	https://doi.org/10.1007 /978-3-030-72269-2 🧿	Campuslizenz	

Members of the University as well as external users with a valid library card can access licensed electronic resources within the framework of the applicable copyright law. Licensed content can only be accessed on the campus network:

- Off-campus access via a <u>VPN client</u> and, where applicable, <u>Shibboleth</u> (user ID + password) for university members
- Access for external users only possible at the research computers within the rooms of the University Library

**Note:** You will not find articles from journals and books in the catalog. You best search for articles

- in the Electronic Journal Library EZB
- in subject databases in the database information system DBIS
- in <u>Catalog plus</u> in the search area "Articles & more" (Katalog plus, Bereich "Artikel & mehr")

Have you got questions? The library team will gladly help you -> "Ask a librarian"